

October 15, 1984

The Minutes of the 81st Meeting of the Executive Committee of Science Faculty Council, held on Monday, October 15, 1984 at 9:30 a.m. in Room 250 Allen Building.

Members Present: P.K. Isaac, Chairman; J.W. Berry,  
P.C. Loewen, N.R. Hunter, K. Sharma,  
K.W. Stewart, D. McKinnon; R.M. Chabluk,  
(Acting Secretary).

Regrets: L. Feigelman, SSA

Visitor: J. McConnell

(1) The Minutes of the 78th, 79th and 80th meetings were approved on a motion by Hunter. CARRIED.

(2) Admission of Visa Students

Dean Loewen reported that the Faculty of Science had admitted 15.8% visa students in direct first admissions, which was remarkably close to the 15% guideline which had been set as our target. However, when transfer students were included, the percentage was higher. 65% of transfers were visa students. Of the 130 visa students admitted on transfers, 104 were from out of province. Thus close to 20% of the students admitted to the Faculty were in the visa student category.

The Faculty Admissions Committee had asked that the Executive Committee of Faculty Council consider the motion

"That the Admissions Committee suggest Faculty Council reconsider the number of visa students in all categories being admitted to the Faculty of Science",

in order that they be apprised of the specific wishes of Council. Was the 15% to be the total including transfer students, or was it to pertain specifically to first admissions?

The general consensus was that the faculty should continue with the present policy and reassess it next year.

3. Course Change Proposals

Dean Berry took the Committee through the course change proposals, making the following motions:

Computer Science - Approval of modifications and additions.  
CARRIED.

Departments of Botany and Zoology - Ecology Program Change -  
CARRIED.

Department of Earth Sciences - Deactivation, reactivation, and  
restrictions. CARRIED.

Department of Chemistry - Modification, Program Change.  
CARRIED.

Graduate Course Change - presented for information only.

Department of Physics - Modifications, additions, deletions,  
program change. CARRIED.

Graduate Course Change - presented for information only.

Department of Mathematics - Course change, program changes.  
CARRIED.

Department of Applied Mathematics - Introduction of service  
course, course changes, deletions, modifications, program  
changes, etc.:

A correction was made to the title of 6.4PD, which now should  
read "Partial Differential Equations II (3)", and to the summary  
of hours of changes, which should read:

"Total credit hours added	+24
Total credit hours deleted	-15
	+ 9"

CARRIED.

Applied Mathematics - Statistics Joint Honours Program - Change.  
CARRIED.

Department of Statistics - Program change. CARRIED.

Statistics and Actuarial & Management Sciences - Joint Honours  
Program - Change. CARRIED.

Biology - Course Change. CARRIED.

#### 4. Reports:

##### Examination Procedures

Dean Berry reported that the Student Records Office was reducing  
its responsibility with respect to administering examinations.  
Information had been circulated to departments in Science, and  
their reactions were sought on the matter, since the  
implementation of the new procedures will have implications for  
them in the areas of budgets, logistics, and security of

examinations. No assistance will likely be forthcoming from central administration with regard to the budgetary and logistics issues. There is hope that they may assist in the matter of exam security. The matter is not closed, and more meetings will be held by the Ad Hoc Committee on Examination Security.

#### Examination Security

A discussion then ensued on examination security, focussed mainly on ways of preventing the use of stand-ins at examinations. Photo ID cards were suggested as one possible mechanism of reducing the number of students who attempt to cheat by hiring a stand-in. Dr. Berry pointed out that the Student Records Office, for reasons which were not entirely clear, were very reluctant to follow this course of action. Another suggestion, which seemed to meet with general approval from the members present, was that University-wide uniform penalties (such as barring students from the University and giving them a grade of F on all courses taken here) could be instituted and widely publicized in the calendar and other materials given to students.

#### Policy on Voluntary Withdrawals

Dean Berry reported that our policy on VVs are very liberal compared to those of most universities, both with respect to number permitted and with regard to deadlines far into the academic term. There was agreement that the policy should be changed (1) internally in the faculty and (2) on a University-wide basis. The Faculty of Arts has also expressed concern; perhaps we could get together a joint Arts/Science submission and present it to Senate.

Suggested internal changes were: (1) Limit the number of times a student could attempt a particular course - e.g. give the student only two attempts, and (2) Limit the total number of VVs in a program. Dr. Berry said he was currently preparing a document addressing the problem, and would bring it before the Student Standing Committee. The report would likely be brought to Faculty Council next spring.

The meeting adjourned at 10:50.

**Inter-Departmental Correspondence**

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DATE October 3, 1984.

TO Members of the Executive Committee of Science Faculty Council

FROM S. Catt, Secretary *SC*

SUBJECT:

The 81st meeting of the Executive Committee is scheduled for Monday, October 15, 1984 at 9:30 a.m. in Room 250 Allen Building.

AGENDA

1. Approval of the minutes of the 78th, 79th and 80th meetings.
2. Admission of Visa Students: Motion from the Faculty Admissions Committee (attached)
3. Course Change proposals (attached)
4. Report on: Examination Procedures  
Examination Security  
Policy of voluntary withdrawals
5. Other Business