

### *Matching Initiative Conference Travel Funds*

In partnership with the Departments, the Faculty of Science has established a Matching Initiative for Conference Travel. This initiative is intended to support conference travel that is not eligible for support from research grants held by faculty members at the professorial ranks. Specifically, the MICT is open to the following types of requests:

- i) requests from faculty members at the Instructor ranks to attend conferences relevant to their practice;
- ii) requests from faculty members at the professorial ranks to attend conferences that have a pedagogical component in which they will participate.

Funds provided from the applicant's PDA or personal funds will be matched equally by both the Faculty and the applicant's home Department. There are two application deadlines per year (March 31 and September 30), and the conference must take place no later than 12 months after the application deadline. Faculty members may apply to the MITC at most once every two years, and applicants are expected to budget at least one third from their PDA or personal funds for the costs associated with participation in the conference. Applications for conferences that have already taken place will not be accepted.

Applications are to be submitted to the Associate Dean Undergraduate (Student Experience), and will be evaluated jointly by the Associate Dean Undergraduate and the Head of the applicant's home Department. In a typical year, it is expected that up to 14 requests will be supported across the Faculty of Science. Applicants should submit the following information: the name and dates of the conference, the estimated total cost of the trip, the level of participation (eg. talk, poster, panelist, attendance), the level of support requested, and a brief statement (500 words or fewer) that explains how participation in the conference will enhance the applicant's professional development.